



TOWN OF YARROW POINT
 4030 - 95th Avenue NE
 Yarrow Point, WA 98004
 (425) 454-6994 Fax: (425) 454-7899

Building Permit Submittal Checklist:

The following items must be included with all building permit applications in the Town of Yarrow Point. Only complete applications may be accepted. Forms pertaining to Yarrow Point application regulations may be obtained at Town Hall or the Yarrow Point website: <http://www.ci.yarrow-point.wa.us/page.cfm?id=32>

The following documents are required:

Staff Use: Check if Accepted	No. of Required Copies	Description
	1	Yarrow Point building permit application form
	2	Bellevue Fire Prevention Office determination of fire sprinklers
	3	Building plans including architectural and structural
	3	Professional boundary survey
	2	Calculations: Engineering, Energy, Geotechnical Engineering.
	2	Sewer availability form approved by Bellevue Utilities for all New Single Family Residential projects.
	2	Water availability form approved by Bellevue Utilities for all New Single Family Residential projects.
	1	Owner's Declaration of Agency
	1	Proof own Ownership. This may be a copy of a Deed, Title or Purchase and Sales Agreement
	1	General Contractors state license
	1	Recorded easements where applicable. Some properties do not have easements
	1	Full legal description
	2	SEPA Checklist where applicable
	2	Shoreline Exemption where applicable
	2	Shoreline Substantial Development permit where applicable

Fees:

Estimated fees are accepted at time of building permit application. Actual fees are due at time of permit issuance. Actual fees are based upon Town of Yarrow Point Resolution No. 306

Preserving and enhancing Yarrow Point's environment and community